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Introduction

CIOL Qualifications (CIOLQ) aims to secure and maintain standards for those qualifications that certificate. As part of our commitment to candidates to

- The rationale for the withdrawal of the unit/qualification
- The last date for registrations
- The last date for certification
- Any other information about how the withdrawal will be managed and communicated
- Contact details for further guidance

Course providers withdrawing from CIOL Qualifications

When a course provider withdraws from providing courses specifically designed for qualifications, whether through choice or instruction, must:

- Ensure recurrent and future candidates are informed in a timely fashion
- Ensure candidates already entered for a unit or qualification have been provided with support to consider options for them to complete their learning
- Not make any misrepresentations in any marketing material regarding a unit or qualification that has been withdrawn
- Notify CIOL of any candidates who may be affected by the withdrawal
- Comply with any written instructions by CIOL about the withdrawal of its unit or qualification
- Endeavour to support candidates to find alternative course providers to complete the qualification

Policy updating and reviewing

All policies relating to CIOLQ will be updated on an 18 month cycle or sooner as required.

Policy version and owner

Policy review date	May 2026
Policy owner	Responsible Officer

Regulatory references

Ofqual General Conditions of Recognition
Condition D7: Management of the withdrawal of qualifications
Qualifications Wales
Condition D7 Management of the withdrawal of qualifications